

# MAINE SCHOOL NUTRITION ASSOCIATION

*Mission:*

*Educating and empowering members to provide healthy meals  
to Maine Children in pursuit of lifelong wellness.*

March 31,2022 Board Meeting – 1:30 PM Virtual

**Call to Order:** Tina Fabian Time: 1:32 pm

Executive Board:

Tina Fabian (X) Whitney Thornton ( ) Mary Emerson (X) Alisa Roman (X)

Voting Board Members:

Erin Dow ( ) Ellen Dore (X) Vanessa Richardson (X) David Roberts ( ) Allison Leavitt (X) Wendy Collins (X)

The above people are listed somewhere as a committee chair and have a vote on the board. Be mindful of who is being listed as this could affect whether or not we have a quorum when meeting.

Non-Voting Board Members:

Walter Beesley ( ) Allison Marceau ( ) Cassandra Ring (X) Jeanne Reilly (X) Dottie Janotta (X) Caroline Trinder (X)

**Communications/Correspondence:**

**Action Items:**

➤ Secretary's Report - Minutes from January 26, 2022 meeting were distributed with the voting and non-voting members delineated.

➤

*Recommended Motion* to pass with correction under Legislative report to omit Allison Leavitt - she did not attend.

Motion: Ellen Dore Second: Jeanne Reilly

Vote: Motion passed with Mary abstaining

➤ Treasurer's Report - Attached financial reports presented with net for Jan & Feb 22 of (\$7,387.09)

*Recommended Motion:* To pass as presented

Motion: Allison Second: Wendy

Vote: Motion Passed with Mary abstaining

Committee Reports:

Education Committee: Allison reported good progress on Summer Conference. There are sessions planned for the Pre-Con. Mark Christian will be the keynote speaker. Food show was split to director in the first half and managers & staff in the second half providing 1.25 hours per session. Evening activities will include a team building activity. Focus will be on one conference per year with a vendor food show in the winter.

Legislative Committee Chair - Ellen reports activity at LAC. Waivers were not including in the Omnibus with many concerned that the waivers were not extended. Amy Waters - speaker - very informative. 2 in person meetings and 2 virtual meetings. Severe concerns with the decrease in the reimbursement rates. Olin from

Senator King is sponsoring a bill to give another year for additional waivers and a plan for a transitional plan for ending the waivers. Feeling is that Senator Collins would also support this if it was taken out of Build Back Better.

Communications Committee: Vanessa looks good - with a couple updates recently. Caroline has a write up about LAC and it will be posted on the website. Caroline reported the survey she conducted, finding that the majority of members were in favor of an electronic publication. She will provide 2 page format of current events - with the current issue focusing on Director of the Year and LAC. Future ones will hopefully include one about the upcoming retirees.

Membership Committee: Erin not here - no report.

Nominating Committee: Alisa reports that she met with Dave Roberts. She has two people interested in running for president. Also seeking a treasurer. Goal is to have names for the election confirmed the next month or so.

Finance Committee: Audit needs to be scheduled. Taxes have been filed. We registered our charter with the State of Maine

Industry Committee: Dave not here. Mary reported one vendor from the food show has not paid. Dave is following up.

Program Committee: Wendy reported that she is meeting with the hotel next week to select the menu for the summer conference.

## **Old Business**

1. Handbook - review and approve - Format needs to be fixed, names of committees need to be consistent throughout the document. Maine Logo on page 3, Page 16 change Louise Sublette to Manager of the Year and eliminate the financial compensation. Discussed expectation if attending a conference paid by MSNA it is expected that the participant will attend conference sessions and participate in the group activities. In the past Dottie reported that winners of the Director of the Year did attend ANC- all expenses paid.. Dates on announcement of award winners have changed. Allison suggested that we provide Manager and Employee of the Year free conference registration. Members agreed this would be a good idea.
2. Association Coordinator Position - Discussed pros and cons of hiring an association coordinator. Need Ad Hoc committee to review job description. National Leadership attendees will discuss the job description and determine a plan for posting the position.
3. Unclaimed property - update (Mary) - The Unclaimed Property office wrote back requesting notarized documentation of MSNA's right to the funds. Mary obtained Martha Spencer & Lynnette Harriman to write notarized letters indicating that MSNA is indeed entitled to the funds.

## **New Business**

1. Audit - needs to be done. Dottie suggested doing it the night before the summer conference. Last audit done in April 2021. Dottie suggested adding to the Treasurer position in the Handbook that they provide the financial information to the accountant.
2. Other Business - Set the next meeting date

**Adjourn:** Motion to Adjourn Meeting

Motion: Jeanne

Second: Allison

Vote: All in favor

Meeting Adjourned Time: 2:32