

Committee Reports:

Education Committee: Allison reported that the Winter Conference will be rolled into the Summer Conference. She plans to add Monday as the Pre-Con day, with a SNS test option. Dates August 8-10th, 8th is the Pre-Con. Tuesday is the main day with the food show that day. Servsafe is now a 2 day commitment. Will contact ICN for more speakers. New theme for the conference needed. Tina reports that when she spoke with Nate Bell said most states do just one conference and we can consider this as we move forward. Allison is considering a virtual round table on zoom - but there are a number of other educational offerings at this time from various sources.

Legislative Committee: Travel arrangements have been made with Tina, Jeanne Reilly, Caroline Trinder, Alisa Roman and Ellen Dore. They feel that they are set for conference and will report on how it goes.

Communications Committee: Vanessa - website went down but is now back up and running. The website is now coming up on google searches now since it wasn't before. . Please send Vanessa updates that are needed to be made. Caroline reported that she has 2 quotes so far on the printing and will be obtaining more quotes. The quotes are for printing with various charges for graphic design assistance. Caroline asks for folks to send more information on events and happenings to be sent to her for the Maine Light.

Membership Committee: Erin reports 303 members and reached out to 27 of the 28 members in the grace period with membership (1 person had a nonworking email address). Erin asked for guidance on duties of Membership Chair. Alisa reports she is on the SNA National Membership Committee and reviewed what their expectations were. Discussed mentoring program options for new directors coming in. Walter reports that NEO has a list of directors & Child Nutrition does not maintain a list. Erin was going to maintain a database of potential mentors and mentees.

Nominating Committee: Alisa Roman seeking nominations for Secretary, Treasurer, & Vice-President. Nominations are due by June 30th.

Finance Committee: Past President, Current President and Incoming President are members of this committee and they typically conduct the audit in March. Mary & Alisa have been added to the bank accounts. Dottie was removed from the accounts access.

Industry Committee: They are working on a virtual show since the in person conference & show were canceled. Dave stated there are advantages to having a winter food show and coupled with an educational event. Price for the winter virtual event is \$200/vendor. Allison Marceau stated there are benefits to having a mid year show since many vendors do launch products mid year and they appreciate being able to see customers. Discussed the value of having a food show in Nov/Dec for NOI items or January or February for new items with all vendors. Second week of February would be an option for a virtual option. Discussed doing 10 minute vendor presentations and 5 minutes for questions & answers. Dave & Ellen Demmons will meet to arrange an event - looking at Feb 15-16th.

Program Committee: Whitney reported that she is assisting Wendy Collins in the programming

functions of the conference. Summer conference to take place at Holiday Inn by the Bay in Portland.

Old Business

1. Handbook - reviewed - number of edits presented- All members are encouraged to red line desired changes in the share drive. The handbook is labeled "DRAFT HANDBOOK - To Update" in the Job descriptions/handbook folder.

New Business

1. Treasurer/Secretary – combine position for 18 months with Mary to fill. We want to have the incoming Secretary & Treasurer to train in the upcoming year.
2. Association Management Company - Discussed AMS proposal. Alisa will check with New York SNA Management Company. Mary will check with Massachusetts SNA. Whitney commended that having a third party post social media content is an added cost when members can post themselves. Allison Leavitt suggested evaluating website hosting companies. Discussed bringing back the association coordinator position. Will discuss further at the next meeting.
3. Checking Account - Mary & Alisa added to Bank of America & Town & Country accounts. Alisa is working on updating our State of Maine Charter - to get Lynnette's name off. Ellen suggested a lawyer to assist with this. Alisa will reach out to Wendy Collins & Andy Madura for the name of the lawyer who set up the York Cumberland County School Nutrition Purchasing Group charter.
4. Unclaimed Property - Mary submitted documents and is waiting to hear back.
5. LD 1693 - note section C-2 in particular - MSNA will not support this bill as currently written. Ellen & Jeanne will reach out to Anna Korsen to communicate this. Walter suggested that they look at LD 1429 as an example of questionable legislation.
6. Free School Meals for All Survey - Tina received a request from a California based group to distribute Online Statewide Survey of Foodservice Directors in California and Maine perspectives on implementation of universal meals. Group agreed to allow it to go out on the child nutrition listserv. It will take approximately 45 minutes to complete the survey.
7. Future Leaders Nominee April 28-30 - Tina spoke with Nate Bell at SNA about MSNA's delegation attending this year's conference since they did not accept our future leader nomination since she is a board member. Tina will follow up with SNA and the board is supportive of our future leader nomination.
8. Industry Representative - Allison Marceau has been promoted within General Mills, but she will retain her residence in Maine. She is willing to complete her term with us. The president appoints the Industry Representative.
9. Awards - Nominations for Director of the Year, Manager of the Year & Employee of the Year awards are due to SNA by March 1st. Jeanne Reilly will send out notice on the listserv.
10. Let's Go! updates - Culinary training reminder: Seasoning School Meals, March 9, 2pm: This training will discuss why enhancing flavor is critical and demonstrate simple ways to add flavor to school. Celebrating Farm & Sea to School: Implementing Local Food on your Menu, May 4, 2pm - demonstrates easy ways to prepare various foods from Maine and also provides an overview of farm and sea to school. One can register for upcoming training sessions and view recordings of past training sessions by [visiting the Let's Go! School Nutrition web page](#). Let's Go! is continuing

to collaborate with Healthy School Recipes on creating menu development resources as well as working with and promoting the existing resources on DOE website. Let's Go! website has added [new tools and resources](#) organized by strategy category and audience. Any ideas for future resources and training – please let [Cassie](#) know. Any feedback on Let's Go! email newsletter sent monthly (2nd Tuesday) – please reach out to [Cassie](#). Other upcoming trainings from other partner organizations: [February 2: Breakfast Trends that will help POWER UP Your Program!](#) and [Institute of Child Nutrition webinar Feb 3 – enhance flavor and reduce sodium](#)

Adjourn:

Motion: Whitney

Second: Abby

Vote: All in favor - Meeting adjourned at 1:15 pm.