

MAINE SCHOOL NUTRITION ASSOCIATION

Mission:

*Educating and empowering members to provide healthy meals
to Maine Children in pursuit of lifelong wellness.*

Thursday June 17th 2021 10am

Agenda

This Meeting will be held at the Holiday Inn by the Bay in Portland, ME

Call to Order: Whitney Thornton Time: 3:56 pm

Executive Board: Whitney Thornton (X) Alisa Roman (X) Mary Emerson (X) Allison Leavitt (X)

Voting Board Members:

Dave Roberts Jeanne Reilly Ellen Demmons (X) Ellen Dore (X) Vanessa Richardson Melanie Lagasse
(X) Wendy Collins

Non-Voting Board Members:

Jane McLucas (X) Sue Bourque (X) Cassandra Ring Adrienne Ackoyld (X)

Additional Members - Pauline Ames, Sue Downs, Samantha Wedgewood, Caroline Trinder, Abbey Pelletier,
Stephanie Salley, Melanie Lagasse

Communications/Correspondence:

Introductions

Old Business

Budget - tabled to the next meeting

Maine Unclaimed Property - Mary reported that MSNA has received a check for \$1047.00, as well as \$425.00 cash from Lynnette Harrimann from the York County Chapter of the Maine School Food Service Association. We will acknowledge receipt of these funds with an announcement on the webpage.

Legislation and testimony (nation and State)- Ellen Dore - Ellen has been working with USDA to promote extending waivers for area eligibility for SFSP.

ANC- Recap - Group shared feedback from the value of attending ANC from the extensive food show to the quality of the presentations. Discussed potential to encourage more members to plan to attend ANC in Boston 2024

NE Regional Conference - Nov 4, 5 & 6 in Burlington, Vermont

Overview of presentation on June 17th by Jennifer Martin, NYSNA Association Manager presentation on operational management of state association management. Key takeaways from the presentation include valuing member times, keeping board meetings strictly at high level, details are for the committee meetings, and focus on recruiting new members to increase member involvement.

Action Items:

Secretary's Report-

Recommended Motion: To accept minutes from June 17, 2022 meeting

Motion: Tina Fabian Second: Ellen Demmons

Vote: Passed – Mary abstaining, all others voted to accept.

➤ Treasurer's Report - Mary presented July 31, 2022 financials including summary with current accounts totalling \$132,806.00 and Profit & Loss report

Recommended Motion: To accept financial reports

Motion: Ellen Dore Second: Ellen Demmons

Vote: Passed – Mary abstaining, all others voted to accept.

Committee Reports:

Education Committee: Conference going well. Alison was commended for doing an amazing job with the conference. We had 150-160 people attending Plan is to continue on one conference per year. Plan is to go more northern in the location. Discussed having a conference coordinator for 4 months. Having vendors the option to sponsor a night time activity.

Legislative Committee - Caroline Trinder is now the co-chair as Legislative Committee. Jeanne Reilly will be working on SNA's national legislative committee, but will remain as a member of the MSNA legislative committee. Ellen Dore discussed Anna Korsen's work in promoting the meal application. Ellen also discussed ACDA - American Commodity Distribution Association. ACDA focus is to strengthen the impact of domestic USDA Food Programs. There is talk about making the waivers permanent as part of Child Nutrition Reauthorization.

Communications Committee: Website has gone down a few times and got back up after contacting the website host. Fee for the website is \$ 1800/year. The best course of action is for the Communications Committee to hold a meeting to determine the best course of action. Mary will communicate with Vanessa need for a meeting.

Membership Committee: Erin Dow has done a fantastic job with membership. Director, Manager & Employee of the Year will receive plaques in the future. We will add this into the Handbook.

Nominating Committee: Also reported the committee is hoping to find a candidates for the Secretary position.

Finance Committee: Audit will be scheduled in the future with Dave, Alisa, & Tina to attend.

Industry Committee: NOI Show- Ellen Demmons reported on the vendor show. Discussed options of having a winter NOI show partnered with the State of Maine DOECN. Discussed the value of having a live and virtual show. Idea for vendors to be able to sponsor board meetings and they would have 15 minutes to present information on their product line. Ellen Demmons will contact David Hartley. Discussed possible options to be held on a school site on a Saturday as one option.

Program Committee: Conference theme - Back to Our Roots - food that was served was focused on local food. Venue has worked out well. Next year's should be more north with goal of more than 200 attending.

MSNA Partners Updates: Jayne provided her updates at the conference. Sue reported that General Mills would be interested in sponsoring a meeting.

Old Business

1. Summer conference update/details - committee will discuss these options -please send ideas to Whitney or Allison
2. Handbook voting - Motion to accept based on adding Co-chair voting if chair is absent and the presentation of plaques for the Director, Manager & Employee of the Year to the handbook. Tina motioned, Alisa seconded. All in favor. Motion passed.

New Business

1. **Presidents Goals** - increase statewide & board membership
2. **Next Year Conference** - see above Education & Program committee notes
3. **SNF foundation need** - Discussed various options for fundraising such as a month calendar raffle,
4. **On committees, review of our organization** Whitney presented current organizational chart
5. **Transition to our new President/Positions- Ideas on “Folders,” or “Training.”** - Each position should have a transition plan in their drive.
6. **Next board meeting dates:** Whitney presented Calendar of Events - see attachment.

Adjourn:

Motion: Allison

Second: Ellen Dore

Vote: All approved

Time: 5:20

Minutes taken by Mary Emerson