

MAINE SCHOOL NUTRITION ASSOCIATION

Mission:

*Educating and empowering members to provide healthy meals
to Maine Children in pursuit of lifelong wellness.*

November 18th, 2021 Board Meeting - held virtually on google meet.

Call to Order: Tina Time: 1:05 pm

Executive Board:

Tina Fabian (X) Whitney Thornton (X) Dottie Janotta (X) Mary Emerson (X) Alisa Roman (X)

Voting Board Members:

Erin Dow (X) Stephanie Salley (X) Ellen Demmons () Melanie Lagassie (X) Vanessa Richardson (X)
David Roberts (X) Allison Leavitt (X) Wendy Collins (X) Abbie Hubbell (x) Wendy Ordway (X) Lynn
Gnade (X) Jeanne Reilly (X) Ellen Dore ()

The above people are listed somewhere as a committee member and have a vote on the board. Be mindful of who is being listed as this could affect whether or not we have a quorum when meeting.

Non-Voting Board Members:

Walter Beesley (X) Allison Marceau (X) Cassandra Ring (X)

Communications/Correspondence:

NERLC – Attended by Tina & Mary - Bob Harris FSAE University – Qualified Association Specialist Software \$295 Conference provided excellent overview of state leadership structure

Action Items:

Secretary's Report

Recommended Motion: Approve Minutes from Aug 10, 2021 | Board Meeting held at Lisa's Restaurant in Augusta, ME

Motion: Dottie moved to approve minutes Second: Jeanne Seconded
Vote: All in favor - motion passed

Treasurer's Report Dottie shared the Income and Expense reports & Treasurer Summary

Recommended Motion: Approve Treasurer's Report

Motion: Jeanne motion Second: Whitney seconded
Vote: All in favor - motion passed

Committee Reports:

Education Committee: Allison Leavitt reports the conference schedule is all set. Registration is out. Registration is low so far - but hopefully will pick up. It is unusual that only 7 registered so far. Tina asked what if only 50 register? Committee will talk again about this in their next meeting.

Legislative Committee Chair - Letter was sent by Full Plates Full Potential (FPFP) & MSNA to Commissioner Pender Makin & Governor Mills to fully fund universal meals for all. Only 10 million was funded - estimated need is for 34 million. Gov Mills supports the extra 24 million - securing universal meals for Maine for a few years. Nationally universal meals legislation is not looking like it will pass. However there is a proposal for more schools to qualify for CEP if the baseline for participating is dropped to 25% from 40% direct cert. Jeanne & Ellen Dore will be meeting to plan for LAC. Anna Korsen has tackled advocacy full tilt to introduce PBS NewsHour reporter to talk about universal meals impact for families here in Maine. Tina suggested presenting FPFP with plaques of appreciation for their contributions for advocacy on our behalf. Please let Jeanne know if you are interested in attending LAC and have the ability to be away from your district for a few days. Dates are March 6-8, 2022.

Communications Committee: Vanessa reported website has been updated. The website was down for a bit because the domain auto payment was charged to an expired credit card. Payment was promptly made and the website restored. Caroline to discuss Maine Light under New Business.

Membership Committee: Erin met with Blair. She obtained updated membership information and placed it in the membership folder of the drive. She wrote to members within their 90 grace period. She is trying to get emails for those missing emails in the membership roster. Current membership is 301 members.

Nominating Committee: Next year we will need new Vice President, Treasurer - Elect & Secretary-Elect

Finance Committee: Audit reported during our August meeting.

Industry Committee: Dave reported working with Ellen Demmons to update the Vendor Contract. Show will be 1:30-3:30. Vendors have no kitchen access. They do have an electrical option in the contract. Updated room rates and booking contacts in the contract. Dave asked Whitney to review & provide feedback within the next day. Dave will compile vendor responses and vendor needs in a spreadsheet. Fees are \$900/table, \$750 for early registration by Dec 28th. Tina tried to find pricing from other SNAs but didn't receive any feedback. Limit 2 vendors per table. Same rates we charged in 2019. Discussed tiered membership options.

Program Committee: Wendy has been working with Whitney on finalizing details with the Holiday Inn in Portland. She has met with Allison L to discuss AV.

Old Business

1. Retreat Update - Sept 29th Handbook was developed at the retreat to include job descriptions and overview of board policies. Each member is asked to review & provide feedback if needed. Vote will be taken at the next meeting.

New Business

1. Treasurer/Secretary – combined position. Jeanne Giroux resigned. Discussed combining positions as an interim appointment. The Nominating committee would appoint a Treasurer -Elect next summer. Stephanie made a motion to combine the positions and appoint Mary Emerson as Interim Secretary/Treasurer, Dave seconded. Vote taken: Mary abstained All voting members in favor.
2. Association Management Company - At Northeast Leadership several states had an association management company. Tina suggested establishing a task force to explore these options. Mary, Jeanne, Tina & Allison volunteered. Will meet & report back to the board.
3. Checking Accounts- need to take Laura Pineo off the account. Should be two people on the accounts. Recommend Alisa Roman be added. Lynnette Harriman has to be removed from our State of Maine Charter. Stephanie motioned to put Mary Emerson & Alisa Roman on the checking account and remove Laura Pineo. Whitney seconded. All approved. Dottie suggests establishing a policy where we review auto pays annually.
4. Unclaimed Property - Mary will investigate if they were board related or chapter related.
5. Plan of Action - Tina presented her Plan of Action. Dave motioned to approve, Stephanie seconded. All approved.
6. Handbook for MSNA - Tina asked everyone to review and vote will be taken at the next meeting.
7. Maine Light - Tina reviewed we no longer have any ties with Mark Leslie, the former Maine Light publisher. Caroline reported meeting with Whitney & Tina to reformat the Maine Light. Format would be published once a year with short articles. Mark had been paid by selling the ads himself, but they were charged more than a vendor show. Ads in the future would be much more reasonably priced. Caroline would like to form a group from across the state to submit short pieces & photos on events. Tina said members need to be personally asked. She requested board members to ask other members in their area. Caroline's goal is for an edition to be out in late spring/early summer - deadline of early April. Caroline asked for a representative from both DOECN and Industry.
8. SNIC Jan 16-18 - Tina asked if we should send anyone to SNIC. It was recommended at NELC to send someone. Dave would like to attend. It is in San Antonio Jan 16-18, 2022. It was agreed if Dave is able to attend - funds would be available for that.
9. LAC March 6-8 - Jeanne and Ellen Dore will be forming a team to attend in person.
10. Future Leaders Nominee April 28-30 - in West Palm Beach. Tina feels we need to seek out an attendee as a future leader. Melanie and Alison Leavitt both are interested.
11. Hotel Accommodations - Tina reports that in the past our common practice was to share rooms. Discussion was on what current practice should be given current recommendations. Stephanie motioned that a separate room would be available to everyone traveling sponsored by MSNA.. Alisa seconded. All approved

12. Cassie Ring - Reminders about the culinary trainings and that Let's Go coordinators are 100% available for ANY technical assistance that will support you and make your lives easier. I hope you're all receiving our monthly resource newsletters and can explore our new tools at lets.org/schoolnutrition and more new tools and resources to come.

Adjourn: Motion to Adjourn Meeting

Motion: Stephanie

Second: Jeanne

Vote: All approved Meeting Adjourned

Time: 2:45 pm