

# MAINE SCHOOL NUTRITION ASSOCIATION

*Mission:*

*Educating and empowering members to provide healthy meals  
to Maine Children in pursuit of lifelong wellness.*

Friday January 15th 2021 1pm

## Meeting Minutes

This meeting was held virtually using Zoom

**Call to Order:** Alisa Roman Time: 1:05 pm

Executive Board: Alisa Roman (X) Tina Fabian (X) Jodi Truman (X) Mary Emerson (X) Whitney Thornton (X)

Voting Board Members:

Dave Roberts (X) Jeanne Reilly (X) Blair Currier (X) Stephanie Salley (X) Ellen Demmons (X) Ellen Dore (X)  
Vanessa Richardson (X) Martha Spencer (X) Allison Leavitt (X) Melanie Lagasse () Wendy Collins (X) Dottie  
Janotta (X)

Non-Voting Board Members:

Walter Beesley (X) Allison Marceau () Jeanie Giroux () Cassandra Ring ()

## Communications/Correspondence:

Full Plates Full Potential Universal Meals - advocacy & leadership, legislative agenda include universal meals, meal sit time, and local fund legislation.

SNANY- Offered another round of virtual training offerings.

5-2-1-0- Offering some free trainings in Feb & March

Submitted plan of action approved in August to SNA - plan has to be submitted in January

## Action Items:

Secretary's Report- October 14, 2020 meeting minutes by Mary Emerson

*Recommended Motion:* To approve the minutes

Motion: Alison Leavitt Second: Tina Fabian

Dave Roberts mentioned that the date for the financial audit has not yet been established.

Vote: Unanimous vote for approval

Treasurer's Report - EOY Dec 31, 2020 & 1/15/2021 MSNA Summary Report Presented by Dottie Janotta

*Recommended Motion:* To accept the treasurer's report as presented

Motion: Tina Fabian Second: Alison Leavitt

Vote: Passed – Unanimously

Committee Reports:

Executive Committee: Has not met due to lack of business needed to discuss.

Education Committee: Allison Leavitt reported monthly webinars have gone well. Partnership with Let's Go, February may be with FFPF looking at Legislative education & perhaps how to present testimony on a bill, March is still open. Discussed ideas on how to charge for future programs. Ellen presented the idea to only allow members and encourage others to join SNA to participate.

Legislative Committee: Jeanne Reilly presented information on upcoming webinar & SNA position paper for first time ever an ask for Universal Meals. Upcoming LAC will be virtual. Jeanne will share a document into the legislative drive from AND on preparing for a virtual legislative meeting. Ellen Dore & Jeanne have registered for the preparation meeting for LAC from SNA. Jeanne shared FFPF legislative issues. We need to identify a team for upcoming LAC early bird registration ends on January 22. Plan is for virtual meetings with legislators. Plan is for Alisa, Tina, Jeanne, Ellen Dore, Whitney, & Mary to attend.

Communications Committee: Website has been updated with Mind Bites information, board list, new membership application, and is more user friendly. There is a widget at the bottom of the page to take users to the Facebook page. Vanessa reported that Ingenious Concepts has sent a quote of \$2650 to add a back of the house site for members only. Monthly fee has increased from \$100 to \$150 monthly. Alisa brought up option for us to bring website to a google or Go Daddy format. Maine Light was distributed in late December. Caroline Trinder will be taking over as editor for the spring edition.

Membership Committee: Blair not on call at this point.

Nominating Committee: Dave, Jeanne Reilly & Stephanie are members. Will be seeking a new Vice President position on the ballot for next year. Should have candidates by the March meeting. Alisa is looking at dates of March 12 or 19th.

Finance Committee: Annual audit will be done with Alisa, Dottie & Jodi.

Industry Committee: January 26, 27 & 28th will be the virtual NOI food show. Need to have 15 slots making it 5 slots per day. Discussed NOI issues with low usage and potential roll over of NOI to next year. Need for flexibility for USDA foods was discussed. Cost is \$200/vendor. \$6 fee for using the square payment system. Vanessa will post registration information on the website & Allison will send a sign up form for the dates. Plan to market to line staff as well as managers & directors. Participation is free to members & non-members.

Program Committee: Whitney not on call.

## **Old Business**

1. Laptops - Both treasurer and coordinator laptops that run Windows 7 & need upgrading. 2 new laptops were approved in prior meetings and need to be purchased. Plan is to order.
2. Commission to End Hunger by 2030. Mary will be joining the group to represent MAND's Public Policy Committee as well as MSNA. Mary reported on monthly meetings with plans for the State of Maine Legislative meeting in March or April. Mary will update as information comes forward.

## **New Business**

1. Chair positions & succession - Reviewed MSNA Organizational Chart -
  - a. Legislative Chair - Jeanne Reilly will be transitioning Ellen Dore in for 8/21 - with Jeanne helping Ellen over the upcoming year - perhaps as co-chair?
  - b. Membership Chair - Stephanie Salley will transition in Alisa in 8/21
  - c. Nominating Chair
  - d. Industry Chair - Ellen Demmons to transition in Dave Roberts for June 22
  - e. Program Chair - Whitney Thornton will transition in Wendy Collins next 2 years

2. Summer Conference - Virtual versus in person - Tina would like to plan for an in person conference and have a back up plan for contingencies given the pandemic. Discussed use of tents/outside options for the meeting. Tina will secure the keynote speaker with a plan that it may be in person or virtual.
3. Partnership Relationships - Alisa asked for non-member partners (such as Let's Go, DOECN, FPPF) to be able to give updates at each meeting.
4. LAC position paper

**Adjourn:**

Motion to adjourn: Tina Fabian    Second: Ellen Demmons  
Vote: Unanimous  
Time: 2:28

Minutes Respectfully Submitted by  
[Mary Emerson](#) 1/15/21