

MAINE SCHOOL NUTRITION ASSOCIATION

Mission:

*Educating and empowering members to provide healthy meals
to Maine Children in pursuit of lifelong wellness.*

Notice is hereby given of the Maine School Nutrition Association Board meeting to be held on Wednesday, June 24, 2020. This meeting will be held virtually using ZOOM. Please check your email for an invitation. The MSNA Board Meeting will begin at 1:30 PM and end at approximately 3:30 PM.

Call to Order: David Roberts Time: 1:34 PM

Executive Board:

David Roberts (x) Alisa Roman (x) Tina Fabian (x) Dottie Janotta (x)

Voting Board Members:

Jodi Truman (x) Jeanne Reilly () Blair Currier (x) Stephanie Salley (x) Whitney Thornton (x) Ellen Demmons () Ellen Dore () Mary Emerson (x) Vanessa Richardson (x) Martha Spencer (x) Allison Leavitt (x) Melanie Lagasse (x) Wendy Collins (x)

Non-Voting Board Members:

Walter Beesley () Allison Marceau (x) Jeanie Giroux (x) Cassandra Ring (x)

Communications/Correspondence:

Letter to Governor Mills and Agricultural Commissioner Beal (Covid 19 Relief – MSNA Support) Dave & Alissa received letter and did sign on in support of the bill to help farmers

Letter to USDA Secretary Perdue (SNA request for meal service support) Waivers requested were approved

SNA Membership Report for May 2020 - Numbers are down nationally due to cancelation of summer conferences and COVID.

SNA Resource for SY2020-21 Planning - document to assist with planning back to school plans – document is on the SNA web page

Virtual State Leadership Conference - was attended by Dave Roberts, Alissa Roman, Mary Emerson, Tina Fabian, Jodi Truman Jodi will share our notes on the google drive. Recommendation from SNA was to hold committee meetings outside of the board meetings. And bring notes/updates back to the board. Focus on retaining your current membership rather than trying to build membership.

Action Items:

➤ Secretary's Report

Recommended Motion: Approve Minutes from May 15, 2020 Board Meeting

Motion: Dottie

Second: Jodi

Vote: unanimous

➤ Treasurer's Report

Recommended Motion: Approve Treasurer's Report - discussed purchasing 2 new computers and printers for the association coordinator and treasurer and also to upgrade quick books. Dottie will get some quotes. Motion made by SS to approve the expenditures up to the amount of \$2,500. Motion modified by Alissa Roman for Dottie to get quotes and then have the executive committee vote to approve. Jodi seconded the motion. Vote: unanimous

Motion: Alisa Roman

Second: Stephanie Salley

Vote: Unanimous

Committee Reports:

Education Committee: nothing to report

Legislative Committee:

Communications Committee: Mary - advised the Maine Light is going to be 28 pages. In the process of proofing and should be mailed out next week.

Membership Committee: Blair – May shows a decrease of 14 members (4% decrease). This number is good compared to other states. We are similar to numbers in May 2018.

Nominating Committee: Stephanie Salley – Whitney Thornton is nominated for 2022-23 president

Finance Committee: only need to report when we have an audit

Industry Committee: Dotti is unable to take over this position as previously discussed. Dave will ask Ellen Demmons to stay on as chair for one more year and train Dave. Ellen has agreed to continue as the chair for one more year. Discussion about going back to sustaining membership dues to help bring in some revenue until we can go back to normal. Discussion will continue at the committee level. Ellen will report back.

Program Committee: Whitney – ACC was very accommodating about cancelation and did not charge us any fees.

Ad Hoc Committee for Association Coordinator Job Description and Review Update: Ellen will save the document in a google doc for board to review and make notes before we make a decision on the job description. People have until July 6 to comment and then the final job description will be sent to Dave to share with the board to do an e-mail vote.

Old Business

1. Summer Conference Cancellation – Communications Completed? Yes, cancellation is complete

2. Global Child Nutrition Foundation – Partnership Proposal Signed and Submitted – Will update as we get more information

New Business

1. Election Procedure for July/August 2020 - Alissa plans on holding a board meeting in August and plan the installation of officers. Need to hold the election and annual meeting. Just need to determine the best way to conduct this business.
2. Plan Installment of 2020/2021 Officers – executive board will meet to come up with a plan to share with the board. Recognize years of service in school nutrition not the position and have the directors verify. This should be written into policy and procedure so we do not have to rehash this topic every year.
3. MSNA Meetings going forward – More frequently? Remote meetings vs. In person? Alissa would like board members to submit school calendars and schedule meetings a year out. Alisa will try to get closed captioning on zoom.
4. Communication Protocols – Video Messaging? Virtual leadership suggested hosting more video messages to our members. Alisa talked about putting together an inspiration message to our members to start. Dave will do a video message to announce to members that the August conference is canceled for this year.
5. Full Plates Full Potential Universal Meals Discussion - Motion made by Mary to support universal free meals, second made by Stephanie. Unanimous vote to support universal free meals. Dave will follow up with Anna from FFPF about moving forward and scheduling a meeting.
6. MSNA Formal support for Universal Meals – Letter of Support? Discussed supporting Universal Free Meals.
7. NY SNA Collaboration - Alisa is working on virtual industry shows with NY. Cost to MSNA is zero dollars. Vendors will sign up and if they choose Maine we will receive \$200 per vendor.

Adjourn:

Motion: Jodi
Vote: unanimous
Time: 3:16

Second: Mary