

MAINE SCHOOL NUTRITION ASSOCIATION

Mission:

*Educating and empowering members to provide healthy meals
to Maine Children in pursuit of lifelong wellness.*

Notice is hereby given of the Maine School Nutrition Association Board meeting to be held on Friday, May 15, 2020. This meeting will be held virtually using ZOOM. Please check your email for an invitation. The MSNA Board Meeting will begin at 1:30 PM and end at 4:30 PM.

Call to Order: President, DR

Time: 1:33 PM

Executive Board:

David Roberts (x) Alisa Roman (x) Tina Fabian (x) Dottie Janotta (x)

Voting Board Members:

Jodi Truman (x) Jeanne Reilly (x) Blair Currier (x) Stephanie Salley (x) Whitney Thornton (x) Ellen Demmons (x) Ellen Dore (x) Mary Emerson (x) Vanessa Richardson () Martha Spencer () Allison Leavitt (x) Melanie Lagasse (x) Wendy Collins (x)

Non-Voting Board Members:

Walter Beesley (x) Allison Marceau (x) Jeanie Giroux (x) Cassandra Ring (x)

Communications/Correspondence:

Director of the Year Announcement (Communications) Wendy Collins is the Director of the Year. A press release will be released by Nate Bell and we will also do a social media announcement

SNA Membership & Certificate & SNS Report Summary It is a very long report, contact Dave Roberts if anybody wants to see the entire report. In summary, MSNA enrollment is down 12 members.

State Affiliate Year-End Report Dave asked for guidance on how to complete. Former President, Stephanie Salley, will share her report with him.

State Leadership Check-In Call Summary Discussed advocacy, state conference cancellations, SNA state leadership symposium

Advocacy Feedback Forms

Cancellations – SNA National Leadership & Annual National Conference Official canceled

Email from Residence Inn / Fairfield Inn (Program) They reached out to us asking for us to consider them for any future business

Action Items:

➤ Secretary's Report

Recommended Motion: Approve Minutes from March 27, 2020 Board Meeting

Motion: Ellen Demmons

Second: Dottie Janotta

Vote: unanimous

Discussed changing the job title of the association coordinator and determined we do not have enough information to make a decision until we have a job description. This will be tabled until the next meeting.

➤ Treasurer's Report

Recommended Motion: Approve Treasurer's Report

Motion: Jodi Truman

Second: Jeanne Reilly

Vote: unanimous

Committee Reports:

Education Committee: Jodi & Ellen worked on scholarship application. A revised copy is in the drive. There are 2 different applications; one for conferences and one for continuing education. Also included is a rubric for scoring.

Legislative Committee: Jeanne Reilly, Legislative Chair – COVID happened! Covid was breaking out as the Legislative Team was in DC. The team that attended LAC was Jeanne Reilly, Alisa Roman, Dave Roberts, Tina Fabian, Allison Leavitt, Ellen Dore. Wendy Collins and Peter Esposito also joined the team but were not funded by MSNA. To our knowledge, 1 person at the conference was diagnosed with Covid. The team met with all representatives and senators except for Jarred Golden whose aid met with the team in his place. Returned home from DC on Wednesday and school shut down that following Monday. The team discussed universal free meals even though that topic was not on the position paper. We need to be advocating loud and strong for free meals. Fast foods are looking at jumping on the band wagon to feed kids. We need to keep a hold of our programs!

Communications Committee: Carolyn Trinder had planned on taking over as communication chair but due to other circumstances, she has had to put this on hold for a year. Mary Emerson is willing to continue in this role for another year. Discussed having the next issue of the Maine Light be dedicated to schools feeding children during COVID. Alisa Suggested we have a media piece to highlight what we have done throughout the pandemic. Whitney suggested we partner with FFPF. Walter has already reached out to FFPF and they are excited to partner with us to do a PSA. Alisa reached out to Kern Halls to do a virtual conference.

Membership Committee: Blair Currier – membership is down nationwide. We lost 10 members in the last month; which matched membership from last spring. RI and VT lost all of their members. There is a new director in AOS 93, Blair will help with matching up a mentor. Walter shared that there are 11 new directors in the state and he will share the list with Blair to help match up with a mentor.

Nominating Committee: Stephanie Salley – no new information to report. Need to find a person for president elect. She will have someone for the next board meeting.

Finance Committee: Audit for March did not happen due to COVID. The committee will try to schedule one over the summer.

Industry Committee: Dottie Janotta and Dave Roberts will take over as chair and co-chair.

Program Committee: No report until decision made on conference.

Ad Hoc Committee for Association Coordinator Job Description and Review: Jeanie Giroux has information to share with the committee regarding the job description. Jeanne R, Ellen D and Stephanie S have developed an evaluation tool and are still working on the job description.

Old Business

1. MSNA Organizational Chart - Officers, Committees; Chairs & Co-Chairs – Review of Committee Chairs, Terms and Cycles, Plans of Succession and Training, Job Descriptions - updates were made to the file in the google drive
2. Policies Procedure Updates updated before last board meeting, COVID happened and been put on back burner

New Business

1. Summer Conference 2020 – Discussion about Cancellation – discussed doing a virtual training. General Mills did a virtual training for NH.
2. Virtual State Leadership Conference – Discussion about Registration
3. Formation of Ad Hoc Committee to Conduct Job Search, and Interviews for Association Coordinator
4. Plan Installment of 2020/2021 Officers – no decision made but will discuss further at next meeting
5. Global Child Nutrition Foundation – Partnership Proposal. Another meeting will be conducted to discuss whether or not to enter into a partnership to support the proposal submitted by Heidi Kessler
6. Roundtable Discussion – Emergency Feeding Procedures

Adjourn:

Motion: Stephanie Salley
Vote: unanimous
Time: 4:15

Second: Ellen Demmons