

MAINE SCHOOL NUTRITION ASSOCIATION

Mission:

*Educating and empowering members to provide healthy meals
to Maine Children in pursuit of lifelong wellness.*

Notice is hereby given of the Maine School Nutrition Association Board meeting to be held on Wednesday, August 7, 2019 at the Cross Insurance Arena in Bangor, ME in rooms 6 & 7. The MSNA Board Meeting will begin at 5:00 PM and end at 7:30PM. A buffet dinner will be served.

Call to Order: Dave Roberts

Time: 5:11 PM

Roll Call: Alisa Roman (x) Allison Marceau (x) Blair Currier (x) David Roberts (x) Dottie Janotta (x) Ellen Demmons (x) Jeanne Reilly (x) Jeanned'Arc Giroux (x) Jodi Truman (x) Laura Pineo (x) Martha Spencer (x) Stephanie Salley (x) Tina Fabian (x) Vanessa Richardson(x)

Guest: Wendy Collins

Guest: Lynn Gnade

Guest: **Warren Deshields** North East Regional Director (NERD) He is from NJ and is always excited to see how other groups work. Warren spoke about new code of ethics that is coming out from SNA They should be distributed to the board as soon as possible. New Sexual Harassment policy has been published. It is quite complex and long. . It is very detailed and comprehensive policy. If you need anything from Warren, let him know. Must be read and acknowledged and signed by September 30, 2019

Let's Go send information regarding there updated and changing roll They have updated material. Please reach out to your local person.

Communications/Correspondence: Stephanie Salley has info MSMA October 24, 25 2019. If MSNA wants to have a table there, we need to complete the application soon Stephanie will complete the application ASAP If you want to be involved in the planning and execution let Stephanie Salley know. Stephanie Salley, Tina Fabian, Dottie Janotta and, Whitney Thornton will be helping develop the plan for tabling and thenwill attend the Conference.

Action Items:

➤ Secretary's Report

Recommended Motion: Approve Minutes from May 16, 2019 Board Meeting

Motion: Ellen Demmons

Second: Tina Fabian

Vote: Unanimous

➤ Treasurer's Report

Recommended Motion: Approve Treasurer's Report

Motion: Laura Pineo
Vote: Unanimous

Second: Jodi Truman

Committee Reports:

Education Committee: : Jodi Truman At last meeting talked about working on scholarship at Ellen Demmons has that information. Website. form will be updated by next board meeting. Jodi reported that Logan is not able to attend due to weather. He will rebook for the January conference. Stephanie will speak about the changes in the morning.

Legislative Committee: Jeanne Lots of State laws have been passed. New Hampshire is following suit. Federal CNR is a hot topic Child Nutrition Reauthorization will be in the forefront at next LAC.

Communications Committee: Alisa, Held a meeting last week. Vanessa, Mary and Allison were on the call. Talked about website and the costs. Now there is no html coding that has to be done. They are going to create a form for people to use hopefully this will drive more information to be shared. Mary likes to write articles, but deadlines creep up and it is hard to get information in a timely manner. Deadline for articles for the Maine Light is November 15th We still have a lot of old forms that need to be updated. If you are a committee chair, please take a look at these old forms.

Membership Committee: Bair MSNA currently has 351 members 5 % increase in new members people in the past couple of months. There is a new director in will also check with DOE to find out who else is a new director in Maine. Warren shared that based on population Maine has more members than NJ

Nominating Committee: Has the following names on the ballot. Election results will be announced on Friday during lunch.

`Tina Fabian for Vice President
`Jodi Truman Treasurer Elect
`Mary Emerson for Secretary elect

Motion : Ellen Demmons
Approved: Unanimous

Second ;Whitney Thornton

Finance Committee: Audit was conducted in January All was in order

Industry Committee: Some challenges in utilizing the new levels of sponsorship. Discussion regarding providing banquet tickets for all sponsors. Discussion was about giving the vendors tickets, if vendors ask they will be provided with two tickets. Pine Tree had purchased two (2) tickets. They will be offered either the opportunity to donate the money to MSNA or receive a refund. 55 vendors are at the show tomorrow. Revenue is approx.. \$63,600. Keep in mind that many vendors are paid now for the January show.

Program Committee: Whitney spoke about the food planned :Thursday Breakfast and two breaks. no lunch Dinner is the Summer Banquet Friday will have breakfast and lunch. There has been no problem communicating with Cross Center staff. It was suggested that she check with hotel now after choosing the date for the conference to avoid the same problems as this year for hotel accommodations.

Old Business

MSNA Summer Conference – Last Minute Updates and Tasks, Welcomes and Introductions, Catering Reminders. David reviewed the agenda for the conference

Policy and Procedures – What work has been done, when will it be completed and adopted? Dave, Alisa, Martha and Ellen met. There is more work to do. There is a folder in the google drive if you want to look at them Hope to have them finished before next board meeting

New Business

1. 2019-2020 Plan of Action Jeanne did the hard work There is a continuation of the past plan. Dave would like to do small videos of directors to talk about their programs.
2. Officers, Committees; Chairs & Co-Chairs – Review of Committee Chairs, Terms and Cycles, Plans of Succession and Training, Job Descriptions
3. Winter Conference Pre-Planning – Marriott South Portland, January 16 & 17
4. October - MSMA Conference – What do we want them to know? What do we want to know? Who can work for a half-day or day?
October – Let's Go 5-2-1-0
Northeast Regional Leadership Conference – Who is hosting? Who will attend? Connecticut in December
5. Executive Session - Association Coordinator Job Description and Duties. Reporting and Communication. Performance Review Association Coordinator Moved to hold executive meeting after the board meeting adjourned for the evening.

Vote: Unanimous

Motion to adjourn Ellen Second : Jeanne Reilly

Vote: Unanimous 7:35 pm