

MAINE SCHOOL NUTRITION ASSOCIATION

Mission

*Educating and empowering members to provide healthy meals
to Maine Children in pursuit of lifelong wellness.*

Agenda for the Maine School Nutrition Association Board meeting at 4:30 pm on **January 25th**
at Marriot Sable Oaks in South Portland Maine.

Call to Order: Jeanne Reilly

Time: 4:34 PM

Roll Call:

Ron Adams (x) Amy Bacon () Walter Beesley (X) Susan Boivin () Charles Butler () Judy
Campbell (X) Wendy Collins () Ellen Demmons (X) Mary Emerson (X) Tina Fabian (X)
Darlene French (X) Gayle Glidden (X) Lynn Gnade (X) Lynette Harriman () Dottie Janotta
(X) Amy Bouchard (X) Laura Pineo (X) Jeanne Reilly (X) David Roberts (X) Jane McLucas ()
Alisa Roman () Stephanie Salley (X) Martha Spencer (X) Whitney Strout (X)

Thought for the Day: Jeanne read a poem: Plant three rows of peas: Peace of mind, Peace of
heart, Peace of soul.

Adjustments to Agenda: Walter, Tri-State Conference under New Business

Ron, Full Plates Full Potential under Old Business

Executive Committee Decision on offices

Winter Conference 2018

Communications/Correspondence:

Resignations from the Board - Martha Poliquin, Susan Morrell

Action Items:

Secretary's Report: Approve minutes from October 28, 2016 meeting.

Passed

Treasurer's Report: Approve Treasurer's Report:

Passed

Committee Reports

- ❖ Communication Committee- Alisa: reported by email and asked for discussion about website. We will look into a new platform for web site. Communications committee will meet with Emily Cook to discuss. Mary is looking for stories for Maine Light. Deadline is April 15th.

- ❖ Education Committee- Tina Fabian is new chair.
- ❖ Finance Committee-Martha: Internal audit was completed by past presidents on 11/18/2016. Everything was satisfactory.
- ❖ Industry Committee- Ellen & Tina: Google spreadsheet is complete. 30 booths, three more than last year.
- ❖ Legislative Committee- Dave Roberts: LAC is very critical in a transitional year. Sodium limitation may be more critical. SP Memos are on the list-serve and on the USDA web site. Dave will funnel memos through Jeanne for decisions on distribution
- ❖ Program Committee-Lynne – Rooms are all booked. Everything is all set up for speakers.
- ❖ Membership Committee – No table at this conference but plans for summer.

Old Business:

- ❖ Policy & Procedure -
- ❖ Ethics Policy for Board Members
- ❖ Plan of Action 2016-2017
- ❖ Review Maine Light Contract
- ❖ Job Description – Association Coordinator/Advisor – Revised and Passed
- ❖ January Conference – last minute details
 - Speaker introductions,
 - room assignment overview
 - Other details???

New Business:

Executive Committee Decisions: Jeanne & Stephanie will co-chair, followed by Stephanie. Tina will chair Education Committee.

Martha is heading Nominating Committee. Need a Treasurer and President Elect to Follow.

- ❖ 2017 MSNA Annual Conference – Augusta Civic Center

Booked Sharon Schaefer for Keynote.

Basic fee is \$2500 + travel expenses and includes 3-4 hours of instructional time. The most popular ways state conferences have used those hours are:

Option #1

1 hour keynote session

2-3 (normally 1 hour each) educational breakouts

- Or-

Option #2

4 hour pre conference cooking class

I've done both options back to back and do not charge double. If I'm there for pre con, keynote and breakouts there is a reduction of \$1000 and the total fee is \$4000.

❖ Plan for ANC – Atlanta GA, delegate assembly

Other:

January 2018 Conference will be held at the Sable Oaks in South Portland. Passed.

Walter: Tri-State: May 3rd. Pre-Cons on the 2nd. Price is for the conference on the 3rd. Pre-con prices are separate. SNA's are each being asked to do a basket.

Ron: FFPF:

Adjourn: 6:30 PM